

CTE PROGRAM ASSESSMENT REVIEW (PAR) RUBRIC

Unit	Criteria	Not Compliant	Partially Compliant	Compliant	Exceeds Compliance	Sample Evidence	Commendations/Recommendations
CAREER AND TECHNICAL EDUCATION ORGANIZATIONS (CTSO) CTSO Name:				School:		Review Date:	
CTE Student Organizations Team – CTSO Specialist	3A. CTSO Membership	No program students are CTSO members.	CTSO organization has filed application for charter, submitted member roster, and paid minimum dues to the State Association.	CTSO organization has attained at least 50% membership.	CTSO organization has affiliated the entire program with the state Affiliation program.	<input type="checkbox"/> CTSO local member roster <input type="checkbox"/> Listed on the state affiliation list <input type="checkbox"/> Listed on the National membership list <input type="checkbox"/> _____ <input type="checkbox"/> _____	<div><input type="checkbox"/> NC<input type="checkbox"/> PC<input type="checkbox"/> C<input type="checkbox"/> EC</div>
CTE Student Organizations Team – CTSO Specialist	3B. Teaching Standards Utilizing the CTSO	CTSO not utilized as a teaching tool in the classroom.	Employability and Leadership Standards are taught utilizing the CTSO in the classroom to a low level (50%).	The CTSO is utilized to teach Standards in the classroom to a medium level (80%).	The CTSO is utilized to teach Standards in the classroom and outside the classroom to a high level (100%) and is evident through participation beyond the classroom.	<input type="checkbox"/> Documentation of Standards attainment for Employability and Leadership Standards <input type="checkbox"/> Participation in CTSO events is evident <input type="checkbox"/> Lessons utilizing CTSO activities is evident <input type="checkbox"/> _____	<div><input type="checkbox"/> NC<input type="checkbox"/> PC<input type="checkbox"/> C<input type="checkbox"/> EC</div>
CTE Student Organizations Team – CTSO Specialist	3C. CTSO Activities	None or minimal CTSO activities are occurring.	CTSO activities are evident at the chapter and district levels.	CTSO activities are evident at the state level.	CTSO activities are evident at the national level.	<input type="checkbox"/> Program of Work completed and turned in to the State Organization <input type="checkbox"/> National Chapter award for activities completed and submitted <input type="checkbox"/> Documentation of student participation in local, state or national competitions and activities <input type="checkbox"/> _____ <input type="checkbox"/> _____	<div><input type="checkbox"/> NC<input type="checkbox"/> PC<input type="checkbox"/> C<input type="checkbox"/> EC</div>

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CAREER AND TECHNICAL EDUCATION ORGANIZATIONS (CTSO) CTSO Name:					School:		Review Date:
CTE Student Organizations Team – CTSO Specialist	3D. CTSO Governance	No governance structure education is evident in the classroom or meetings.	CTSO has governance structure established with written constitution/By-Laws in compliance with the State and National Organizations. Parliamentary Procedure is taught in the classroom.	CTSO has governance structure established with constitution/By-Laws written and available in hard copy and electronic format and filed with the State Association. Parliamentary Procedure is taught and utilized.	CTSO has governance structure well established, documented, submitted to the State Association and follows it in meetings and activities. Parliamentary Procedure is taught, well understood and utilized in meetings.	<input type="checkbox"/> Constitution/By-Laws are written and available <input type="checkbox"/> Constitution/By-Laws electronically filed with the State Association <input type="checkbox"/> Meeting minutes are available <input type="checkbox"/> Evidence of officers and parliamentary procedure being followed <input type="checkbox"/> Parliamentary Procedure is taught and utilized. <input type="checkbox"/> _____	<div><input type="checkbox"/> NC<input type="checkbox"/> PC<input type="checkbox"/> C<input type="checkbox"/> EC</div>
CTE Student Organizations Team – CTSO Specialist	3E. CTSO Professional Development	Instructor has not attended any CTSO Professional Development activities.	CTSO instructor attends local professional development activities for CTSO training.	CTSO instructor attends state professional development activities for CTSO training.	CTSO instructor attends national professional development activities for CTSO training.	<input type="checkbox"/> Evidence of local training provided by school <input type="checkbox"/> State association attendance records <input type="checkbox"/> National Association records <input type="checkbox"/> _____ <input type="checkbox"/> _____	<div><input type="checkbox"/> NC<input type="checkbox"/> PC<input type="checkbox"/> C<input type="checkbox"/> EC</div>